

Caniff Liberty Academy
Board of Directors
Regular Board Meeting
Minutes

Date: October 20, 2021
Time: 6:00 pm
Location: Zoom Meeting:
<https://us02web.zoom.us/j/87070673318?pwd=RXBWYitSVXJNYTNXckI2SC9OdGtnQT09>
Caniff Liberty Academy
2650 Caniff St.
Hamtramck, MI 48212

Oath of Public Office

The Oath of Public Office was administered by Dr. Lorilyn Coggins, Notary Public to Mr. Imad Hamad.

Call to Order

The meeting was called to order at 6:06 pm by Board President Abu-Shanab.

Roll Call

A roll call was taken. The following board members were in attendance virtually:

Present – Mr. Abu-Shanab, President (remote from Rochester Hills, Oakland County, MI)

Absent - Mr. Ali Al-Zaqzuq, Treasurer

Present – Mr. Imad Hamad, Secretary (remote from Dearborn, Wayne County, MI)

Present – Mr. Qurban Choudhury, Vice President (remote from Detroit, Wayne County, MI)

Present – Dr. Elmoataz Ibrahim, Member (remote from Northville, Oakland County, MI)

A quorum was in attendance to conduct business.

Also in attendance were the following individuals:

Mr. Ahmed Saber, EMAN

Mr. Ehab Hassan, EMAN

Dr. Azra Ali, EMAN

Dr. Randy Speck, EMAN

Dr. Lorilyn Coggins, EMAN

Mr. Lawrence Cowger, Caniff Liberty Academy

Ms. Latacha King, Oakland University Charter Schools Office

As the meeting was conducted electronically, in accordance with the amended Open Meetings Act all votes were conducted by roll call.

Approval of Agenda

It was moved by Mr. Hamad and seconded by Mr. Abu-Shanab to approve the agenda. A roll call vote was taken. The vote was unanimous (4/0) in favor of the motion (Ayes – Abu-Shanab, Hamad, Choudhury, and Ibrahim). Motion passed - Agenda approved.

No board member indicated having a conflict of interest with respect to any agenda item.

Approval of Prior Meeting Minutes

It was moved by Mr. Abu-Shanab and seconded by Mr. Hamad to approve the minutes of the Regular Meeting held on September 15, 2021, as read. A roll call vote was taken. The vote was unanimous (4/0) in favor of the motion (Ayes – Abu-Shanab, Hamad, Choudhury, and Ibrahim). Motion passed - Minutes approved.

Public Comment Relating to Agenda Items

No public comment was provided.

Presentations

Mr. Saber provided highlights of the annual Executive Review of the prior year including enrollment and financial trends. Dr. Ali provided highlights of the educational program and Dr. Speck provided highlights of the Distance Learning program and After-School options. Prior year NWEA growth and MSTEP proficiency were reviewed and discussed.

Correspondence

The Wayne County Order with respect to the Open Meetings Act allowing virtual meetings through December 31, 2021, was received and reviewed.

A Memo from Oakland University regarding the annual facility visit was received and reviewed.

Reports

Mr. Saber noted that we are in the second month of the school year and asked Mr. Cowger to provide highlights of the written monthly report. Mr. Cowger reported that 483 students are back for the 2021-2022 school year. A majority have returned to face-to-face learning.

Dr. Coggins summarized the September financial reports noting cash on hand, fund balance, and actual to budget percentages for both revenues and expenditures. It was moved by Mr. Abu-Shanab and seconded by Mr. Hamad to approve the September financial reports as presented. A roll call vote was taken. The vote was unanimous (4/0) in favor of the motion (Ayes – Abu-Shanab, Hamad, Choudhury, and Ibrahim). Motion passed – Financial Reports approved.

Unfinished Business

There was no unfinished business to come before the Board.

New Business

It was moved by Mr. Hamad and seconded by Mr. Abu-Shanab to adopt the Resolution approving an optional program of Remote Instruction . A roll call vote was taken. The vote was unanimous (4/0) in favor of the motion (Ayes – Abu-Shanab, Hamad, Choudhury, and Ibrahim). Motion passed – Board Resolution approving Remote Instruction Option adopted.

It was moved by Mr. Abu-Shanab and seconded by Mr. Hamad to approve the Remote Instruction Cooperative Agreement. A roll call vote was taken. The vote was unanimous (4/0) in favor of the motion (Ayes – Abu-Shanab, Hamad, Choudhury, and Ibrahim). Motion passed – Remote Instruction Cooperative Agreement approved.

It was moved by Mr. Abu-Shanab and seconded by Dr. Ibrahim to approve the 98b Educational Goals for the 2021/2022 school year. A roll call vote was taken. The vote was unanimous (4/0) in favor of the motion (Ayes – Abu-Shanab, Hamad, Choudhury, and Ibrahim). Motion passed – 98b Educational Goals approved.

It was moved by Mr. Abu-Shanab and seconded by Mr. Hamad to adopt the Fall Board Policy updates excluding Policy 5722 as presented by the National Charter Schools Institute. A roll call vote was taken. The vote was unanimous (4/0) in favor of the motion (Ayes – Abu-Shanab, Hamad, Choudhury, and Ibrahim). Motion passed – Fall Board Policy updates adopted.

It was moved by Mr. Abu-Shanab and seconded by Mr. Hamad approve the amended school calendar as presented (changing one of the parent/teacher conference dates). A roll call vote was taken. The vote was unanimous (4/0) in favor of the motion (Ayes – Abu-Shanab, Hamad, Choudhury, and Ibrahim). Motion passed – Amended School Calendar approved.

Other Business

No other business came before the Board.

Authorizer Comments

The November Resource Calendar was received. Ms. King extended Oakland University's gratitude to the Board, EMAN, teachers, and families for handling the challenges of the year. She welcomed back Dr. Ali and welcomed Dr. Speck. She reported that a new Board Member Orientation is scheduled for October 26 and October 28. The annual writing contest will be extended to fifth and sixth graders this year. Mr. Tesauro will be scheduling the QPR personnel audit and ReCon will be conducting the facility visit.

Extended Public Comments

There was no extended public comment.

Closing Items

The next regular meeting was announced for November 17, 2021.

Mr. Hamad provided his authority to electronically sign all meeting documents as approved.

It was moved by Mr. Abu-Shanab and seconded by Mr. Hamad that the meeting be adjourned at 7:08 p.m. The vote was unanimous in favor of the motion. Motion passed – Meeting Adjourned.

I certify that these minutes were approved as read by the Academy Board at a duly noticed open meeting held on Wednesday, November 17, 2021 at which a quorum was present.

By: *Imad Hamad (Covid19)*

Its: Secretary